



SATYENDRA NATH BOSE NATIONAL CENTRE FOR BASIC SCIENCES
[An Autonomous Institute under Department of Science & Technology,
Government of India]

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Ref. SNB/ENGG/NIT/HORTI/2020-21/05

Dated: 19.10.2020

E-Tender is hereby invited for the following work in two parts (Technical and Price Bids) through E-Tender mode available at <http://eprocure.gov.in/eprocure/app> or click at SNBNCBS@CPPP with <http://newweb.bose.res.in/InfoAnnouncements/Tender.jsp>

Sl. No.	Name of Work
01	Day to Day Maintenance of Landscaping and Horticulture Work at SNBNCBS

You are requested to visit <http://eprocure.gov.in/eprocure/app> or click at SNBNCBS@CPPP within www.bose.res.in to participate in the E-Tender.

For participation in E-Tendering process, one time registration is to be made in the Central Public Procurement Portal (CPPP), if not already registered.

Schedule of Dates for E-Tendering:

Sl. No.	Activity	Date & Time
01	Publication Date	19.10.2020 at 10:00 Hrs.
02	Document Download Start Date	19.10.2020 at 12:00 Hrs.
03	Pre-bid Discussion	21.10.2020 at 11:00 Hrs.
04	Bid Submission Start Date	22.10.2020 at 15:00 Hrs.
05	Bid Submission End Date	09.11.2020 at 15:00 Hrs.
06	Last Date of Physical Submission of EMD and hard copy of scanned document	12.11.2020 at 15:00 Hrs.
07	Technical Bid Opening Date	17.11.2020 at 15:00 Hrs.
08	Opening of Price Bids	To be intimated later

Sd/-
Registrar
SNBNCBS

NOTICE INVITING E-TENDER

E-tenders are invited under Two-bid system from bona-fide, resourceful and experienced agencies in prescribed format by the Registrar on behalf of SNBNCBS for “**Day to Day Maintenance of Landscaping and Horticulture Work at SNBNCBS**”. Firms satisfying the following criteria may apply in the format given at **Annexure-I** along with relevant documents and testimonials.

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|-----|---|---|
| 1. | Name of Work | : Day to Day Maintenance of Landscaping and Horticulture Work at SNBNCBS |
| 2. | Time of Completion | : Initially for 12 (Twelve) months |
| 3. | Estimated Cost in Rs. | : Rs.35.00 Lakhs (Rupees Thirty Five Lakh only) |
| 4. | Earnest Money Deposit (EMD) | : Rs.70,000.00/- (Rupees Seventy Thousand only) in the form of Demand Draft/ Bankers Cheque/Digital Transfer in favour of “S. N. Bose National Centre for Basic Sciences”, payable at Kolkata or valid MSME Certificate. |
| 5. | Cost of tender documents | : Nil |
| 6. | Date of Pre Bid Discussion | : As per Sl. 3 of page 1 |
| 7. | Last date and time of submission of tenders online | : As per Sl. 5 of page 1 |
| 8. | Date and time of opening of Technical Bid | : As per Sl. 7 of page 1 |
| 9. | Address of correspondence | : Registrar, S. N. Bose National Centre for Basic Sciences, Block-JD, Sector-III, Salt Lake, Kolkata- 700 106. |
| 10. | Date & Time of Price Bid opening | : To be notified later. |
| 11. | Hard Copy submission | : The cover containing hard copy of original EMD or copy of valid MSME certificate and Annexure-I duly signed with seal and all other documents in support of credentials that the tenderer submits in the CPP Portal. The envelope should be superscripted with the Name of Work, Tender Ref. No., Contact details of the agency etc. |

12. **Qualifying Criteria:**

The agencies shall be considered as eligible for the job based on the following criteria and documentary evidence furnished:

- (a) The bidder should have experience of having successfully completed similar works during last 7 years ending 31st March, 2020 in providing similar type of services in reputed Govt. organisations / Educational Institutes / Hostels / PSUs /reputed private organisations with at least one completed job of value not less than Rs.28 lakh (Rupees Twenty Eight Lakh only) per annum for single work or at least Rs.17.50 lakh (Rupees Seventeen Lakh Fifty Thousand only) or more per annum for two works or at least Rs.14 lakh (Rupees Fourteen Lakh only) or more per annum for three works.

Definition of similar work(s): Similar works mean all kinds of man power supply works under Annual Maintenance Work for a minimum contract period of 1 (one) year.

- (b) The average annual turnover of the bidder shall be minimum of Rs.1.5 crore (Rupees One Crore Fifty Lakh only) per annum during the last three financial years ending 31st March 2019 (considering the present pandemic situation).
- (c) The bidder should possess valid Trade License and provide Registration Certificate of EPF, ESI, GST, Professional Tax, PAN etc.
- (d) The agency should preferably be Kolkata based or should have a well established administrative set-up in the city.

13. The agency may not be considered to be eligible if it has incurred substantial losses in last three financial years consecutively till 31.03.2019 (considering the present pandemic situation), as per the submitted documents duly certified by a Chartered Accountant. The agency must not be under liquidation, court receivership or similar proceedings.
14. This may be noted that mere fulfilment of the above criteria may not automatically qualify an agency as the final selection which will be based on past satisfactory performance with other clients, feedback from them about capability and integrity, if enquired upon by the Centre.
15. The Centre, if desires, can make site visits for the works completed by the agencies whose documents will be found ok during technical evaluation to assess the quality of the work and also to collect feedback from the client about the satisfactory performance and dealings of the agency. Adverse report from the client may disqualify the agency from opening of price bid.
16. The Firms are requested to visit <http://eprocure.gov.in/eprocure/app> or click at SNBNCBS@CPPP within www.bose.res.in to participate in the E-Tender.

For participation in E-Tendering process, one time registration is to be made in the Central Public Procurement Portal (CPPP).

17. Regarding Details about Date of submission and opening etc. refer page 1 of the NIT.

Note:-

- I. The Centre reserves the right not to open the Technical Bid if sufficient numbers of valid offers are not received.
- II. The Centre will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders received and to place order to one or more firms without assigning any reason thereof. The notification of award of contract will be made in writing to the successful tenderer by the Centre.
- III. The Centre may summon the bidders for the verification of original documents during any time before and after issuance of work order and if the document is found to be false, fabricated or forged, strict action will be taken against the agency by cancellation of tender/work order and forfeiture of EMD and they will be debarred from participation in all future tenders.
- IV. All updates/corrigendum/amendment will be uploaded at Centre's Website and CPP portal.

**Sd/-
Shohini Majumder
Registrar**